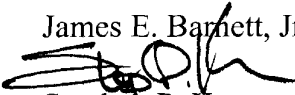


COUNTY OF YORK

MEMORANDUM

DATE: November 8, 2001

TO: James E. Barnett, Jr., County Attorney

FROM: 
Stephen P. Kopczynski, Fire Chief

SUBJECT: Process for Managing Requests for E9-1-1 Wireline Tax Exemption for Citizens with Private Phone Lines in Nursing Homes or Similar Adult Care Facilities

As requested, the Department of Fire and Life Safety/Emergency Communications Division has developed the following process to manage requests for E9-1-1 wireline tax exemption for citizens with private phone lines in nursing homes or similar adult care facilities.

- Citizen and/or agent makes application for exemption to York County Department of Fire and Life Safety/Emergency Communications Division on approved form.
- Once application is received, staff of the York County Department of Fire and Life Safety will confirm residence and obtain any other details with the appropriate nursing homes or similar adult care facility and approve/deny applications.
- At such time as an application is approved, the York County Department of Fire and Life Safety/Emergency Communications Division will inform the applicant/agent by letter and provide notice to appropriate telephone company, as well as the appropriate County agency, that the citizen has been exempted from the E9-1-1 wireline tax.

In addition, once such ordinance is approved, staff would notify all of the wireline telephone service providers in our region of the exemption. Further, twice annually, the Department of Fire and Life Safety/Emergency Communications Division would audit and reconfirm exemptions with each of the nursing homes or similar adult care facilities.

I hope this information is helpful. Should you have questions or need additional information, please contact me or Terry Hall.

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pc: D. Terry Hall, Communications Manager